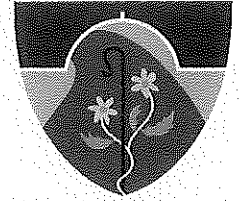


HEAPEY PARISH COUNCIL



MEETING: Council Meeting, Tuesday 23 July 2024 commencing at 7.30 pm

VENUE: St Barnabas Church, Chapel Lane, Heapey

A G E N D A

1. Apologies for Absence
To receive apologies.
2. Disclosure of Interests
Members are reminded of their responsibility to declare any personal or pecuniary interest in respect of matters contained in this agenda, or brought up at any point in this meeting, in accordance with the adopted Code of Conduct.
3. Minutes of the Annual Meeting held on 7 May 2024
To receive and approve minutes of meeting distributed to Councillors.
4. Public Participation
The meeting will be adjourned.

Members of the public may raise issues with the Council. No legal decisions may be taken.

This session will be restricted to 10 minutes in total.
5. Planning Matters
To consider planning matters and current applications.

Application	Proposed Development	Location
24/00210/FUL (Neighbouring Parish)	Change of use of land to form a 7 pitch traveller family caravan site with access from Town Lane	Land 85m East of 8 Town Lane Whittle-Le-Woods
24/00362/FULHH	Detached therapy room	16 High Bank
24/00551/FULHH	Alteration to existing retaining wall to receive safety handrail	28 Kittiwake Road
24/00586/FUL	Construction of sand paddock and erection of 6no. floodlights	Land and Buildings at Old Withnells Farm Trigg Lane

6. Financial Matters
 - i) To receive the finance update.
 - ii) To consider requests for payment made to the Council.
7. Members Code of Conduct
To consider the adoption of the Local Government Association Model Councillor Code of Conduct.
8. Newsletter
To consider the production of a newsletter and provide suggestions for items for inclusion.

HEAPEY PARISH COUNCIL

9. Reports from Outside Bodies
To receive reports from Members.
10. Date of Next Meeting
To confirm the date of the next meeting.

Alan Platt

Clerk to the Council
Published 17/06/2024

1. Apologies for Absence**2. Disclosure of Interests**

Members are reminded of their responsibility to declare any personal or pecuniary interest in respect of matters contained in this agenda, or brought up at any point in this meeting, in accordance with the adopted Code of Conduct.

3. Minutes of the Annual Meeting held on 7 May 2024

Minutes of meeting will be approved.

4. Public Participation

Emails received from residents:

i) Heapey Road traffic

I am writing this as a concerned citizen. I have lived here for 8 years opposite the park on Heapey Road. There is a huge amount of traffic that uses this road. They cut through to Anglezark and Rivington as well. My major concern is the speed. As the drivers head up Knowley Brow they gather speed and come round a blind corner past the park and they then continue to go faster up the road where it is single line traffic, due to cars parked on the left hand side. On the reverse they build up speed from Kittiwake estate and fly down the road past our house to the sharp bend. A couple of cars have gone through the wall at the bottom since we have lived here. I am very surprised that nothing has happened. Particularly with there being children going to the park. I did bring this up to the Council when I first moved here but nothing happened. Can I ask what can be done to get this road monitored for the traffic and speed. It definitely needs some form of speed restriction.

ii) Planning Application 24/00210/FUL - Change of use of land to form a 7 pitch traveller family caravan site with access from Town Lane at Land 85m East of 48 Town Lane, Whittle-Le-Woods

As a Heapey resident (Kenyon Lane) and business owner I believe that this development, if it goes ahead, will adversely affect my life and that of my neighbours for the reasons stated very well in the objections already published on the Council website by other concerned residents.

Will you support my objection to this proposal?

5. Planning

Other applications:

Application	Proposed Development	Location
24/00574/MNMA	Minor non-material amendment to planning permission 24/00329/FULHH (Garden room) to change the approved site layout plan and cross section drawing listed in condition 2	11 Kittiwake Road

Permissions:

Application	Proposed Development	Location
24/00158/FUL	Demolition of two stable blocks and the erection of a two storey dwelling and a bungalow	Moody House Farm Higher House Lane
24/00279/FULHH	Demolition of 1no. pier, replacement boundary treatment and site access gates (maximum height 2.2m)	Eagle Tower Barn Chapel Lane
24/00329/FULHH	Garden room	11 Kittiwake Road
24/00355/CLPUD	Application for a certificate of lawfulness for a proposed outbuilding	Low Fold Farm Coppice Lane
24/00362/FULHH	Erection of an outbuilding	16 High Bank
24/00392/TPO	Application for works to protected trees - Chorley BC TPO 1 (Heapey) 2021: T1 Alder - Pollard to 2.5/3 metres; T2 Ash- Fell; T3 Willow - Pollard to 2.5/3 metres	Land to the West of 2 Kittiwake Road

5. Planning (cont.)

Permissions (cont.):

24/00495/MNMA	Minor non-material amendment to planning permission ref: 23/01002/FULHH (Single storey side extension (following demolition of conservatory) and new entrance porch) to amend the facing materials of the proposed extension	Canterbury Farm Higher House Lane
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Refusals:

Application	Proposed Development	Location
23/00965/PIP	Permission in principle application for up to 2no. dwellings following the demolition of existing buildings	Land at Philipsons Farm Tithe Barn Lane

Withdrawals: None

Appeals: None

6. Financial Matters

- i) Councillors will receive the monitoring statement.
- ii) The requests for payment will be approved.

7. Members Code of Conduct

Councillors will consider the adoption of the Local Government Association Model Councillor Code of Conduct. The Code of Conduct has been updated and was approved by Chorley Council on 16 April 2024. The intention is for the various tiers of local government to adopt this common code of conduct. The document will be emailed in advance of the meeting and paper copies provided for Members at the meeting.

8. Newsletter

The production of a newsletter will be discussed and details of content and delivery arrangements confirmed.

9. Reports from Outside Bodies (for information only)

Councillors will provide reports from any outside bodies attended as a representative of the parish council.

10. Date of Next meeting

3 September 2024.

Forthcoming Events

Meetings usually begin at 6:30pm at Chorley Town Hall. Confirmation will be sent as and when received.

Chorley Liaison - Wednesday 16 October 2024

Wednesday 22 January 2025

Wednesday 19 March 2025

Eastern Parishes Neighbourhood Area Meeting - Tuesday 27 May 2025

HEAPEY PARISH COUNCIL

MINUTES of the Annual Council Meeting held on 7 May 2024 at 7.30 pm at St Barnabas Church, Heapey.

Present Cllrs C Grunstein (Chairman), A Hodgson and M Osborne.

24.24 Election of Chairman

Resolved: Cllr Grunstein was elected.

The Chairman's Declaration of Acceptance of Office was received.

24.25 Apologies for Absence

Apologies were received from Cllrs A Crompton, C Egerton-Smith and G France.

24.26 Declarations of Interests

None received.

24.27 Election of Vice Chairman

Resolved: Cllr Osborne was elected.

24.28 Appointment of Representatives to Outside Bodies

Chorley Council Eastern Parishes Neighbourhood Area Meeting - Cllr Grunstein

Heapey and Wheelton Village Hall Committee - Cllr Hodgson

Rivington and Brinscall Local Advisory Group - Cllr Osborne

It was agreed remaining positions would be filled when necessary.

24.29 Minutes of the Meeting held on 5 March 2024

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

24.30 Public Participation

The condition of the path from the footbridge in the White Coppice layby had been raised by a resident. This has been reported to Lancashire County Council.

Information regarding a resident's suggestion for the introduction of traffic lights at the junction of Blackburn road and Millennium Way was provided. Further information will be provided when received.

24.31 Planning Matters

24/00279/FULHH Demolition of 1no. pier, replacement boundary treatment and site access gates (maximum height 2.2m) at Eagle Tower Barn, Chapel Lane

24/00329/FULHH Garden room at 11 Kittiwake Road

Councillors had no objections to these applications.

24.32 Financial Matters

i) Resolved: the monitoring statement for the year ended 31 March 2024 was received.

ii) Resolved: the current monitoring statement was received.

iii) Resolved: the following payments were approved:

£ 30.36	Easy Websites	Monthly fee - May 2024
£ 2493.82	Wheulton Parish Council	Play area/War Memorial maintenance
£ 257.60	Zurich Municipal	Annual insurance premium
£ 191.59	LALC	Annual subscription
£ 25.00	Lancashire Best Kept Village	Entry fee
£ 3.14	Npower	Grass cutting
£ 82.30	DWG (NW)	Salaries, reimbursements and deductions
£ 80.00	A Partington	Internal audit fee
£ 25.00	Heapey Parish Church	Room hire
£ 791.98	Staff costs	Salaries, reimbursements and deductions
£ 30.36	Easy Websites	Monthly fee - June 2024

24.33 Asset Register

Councillors completed the annual review of the asset register.

Resolved: the Asset Register was approved.

24.34 Annual Governance and Accountability Return for the Year Ended 31 March 2024

The Annual Governance and Accountability Return for the year ended 31 March 2024 was considered in accordance with guidance within the publication Joint Panel on Accountability and Governance Practitioners' Guide 2024.

- i) The Internal Auditor's report was noted.
- ii) Resolved: the Annual Governance Statement was approved and signed by the Chairman and Clerk.
- iii) Resolved: the Accounting Statements, having been signed by the Responsible Financial Officer prior to the meeting, were approved and signed by the Chairman.

As gross income or expenditure for the financial year did not exceed £25000 and the remaining criteria for exemption from a limited assurance review were met, Councillors considered certification as exempt from a limited assurance review.

- iv) Resolved: the Certificate of Exemption was approved and signed by the Chairman and Clerk.

24.35 Reports from Outside Bodies

The new Village Hall Committee has introduced a new booking system and formal agreements for room hire. A replacement tenant for the previous nursery business has been found and some redevelopment of the building will be carried out to accommodate the new tenant.

24.36 Date of Next meeting

Tuesday 2 July 2024.

There being no further business the Chairman declared the meeting closed.